

**Milton Traffic Calming Advisory AD HOC Committee
Cannery Village Clubhouse
Meeting Minutes
27 Jan 2021**

Attendees: Randi Meredith, Councilwoman, Chairperson
Susan Fewell, Lisa Falzarano, Mary Quigley, Hunter Willis, Bonnie Bloomquist (scribe),
Derrick Harvey, Chief of Police; Greg Wingo, Public Works Supervisor (non-voting members)

ORDER OF BUSINESS

- Call to Order, by Councilwoman Meredith:
- Roll Call, Agenda read and approved with no additions or corrections
- Resolution 2021-003 read:
 - To establish and appoint members to a Traffic Calming Advisory Ad Hoc Committee to sunset on Aug 30, 2021
- Review of Regulations, Rules and Etiquette for the Committee:
 - Purpose: To identify problems & solutions, examples provided
 - Report of findings and recommendations for review/acceptance to Mayor and Council during regular scheduled Council meeting on July 12, 2021; recommendations will then be forwarded to appropriate committee/judication party (e.g., DelDOT)
 - FOIA & Email Rules were reviewed regarding "Reply all" to committee members, when this occurs the email information becomes public because it constitutes a quorum
- Welcome and Opening Words by Mayor Ted:
 - The Mayor shared his experience regarding the speed limit and radar sign on his street
 - He believes the committee's task will be a challenge
- Nomination of Secretary, Bonnie Bloomquist, PASSED

AGENDA

Topic: *Potential approaches to accomplishing the responsibilities of this Ad-Hoc Cmte (e.g., comprehensive plan/report, newsletter, survey, research)*

a. Discussion

- Councilwoman Meredith reported she asked Kristy Rogers for recommendations for best approaches, surveys have previously been used and sent out along with the Water Bills in April
- Committee agreed a survey should be sent sooner; it is possible to mail survey with Tax Bill on Monday, Feb 1, 2021, a short turn-around time
 - Responses will help to serve as a needs assessment to provide the Committee with public concerns and to establish priorities
- Brief discussion to identify general survey-related questions, included:
 - What times of day do traffic issues occur?
 - ID issues that concern you most.
 - What different ways do you travel?
 - What areas/issues concern you most? Safety, speed noise, heavy haul trucks/tractors
 - Identify dangerous intersections, crosswalks

Action Item, Person Responsible, Due Date

TABLED

- b. **Topic:** Potential assignment of responsibilities among Committee members.

TABLED

- c. **Topic:** Research on traffic management

Discussion

- Council Woman Meredith reported that ite.org has Traffic Calming information that will likely be useful

Action Item, Person Responsible, Due Date

H. Willis to review/research information provided on the ITE.org website to report at the Ad-Hoc Committee meeting next month

- d. **Topic:** *Review traffic measures already in place and future plans in motions; law enforcement, signage, intersection improvements, others*

General Discussion:

i. Traffic measures already in place:

- Chief Harvey confirmed that radar speed detectors are moved to different locations, Committee members reported noticing slower traffic on Chestnut Street & Federal Street when the signs are there
- Greg Wingo reported the following:
 - No new signage has recently been added
 - Radar detectors operate only to discourage traffic and are different than other traffic speed measures
 - Councilwoman Meredith asked what the upper limit of the radar signs are, as they don't appear to give a readout over 29MPH and shows "- -" when a vehicle is exceeding 29mph.
 - Mr. Wingo stated that means no one is going over 29mph, and that he has tested the radar speed detectors on Lavinia Street.
 - They cost between \$1-15K+, Milton's radar speed detectors costs were minimal.
 - Mr. Wingo said he would test the speed on the sign on Chestnut Street after the meeting.
- Committee Questions to Greg Wingo:
 - How do new traffic signs get put into place? This is provided by DelDOT depending on the identified issues
 - What is the process to get 4/way stop signs via DelDOT? DelDot shot down a 4 way stop on Mulberry/Magnolia and Lake Dr, they said we could add extra signage but did not want to slow traffic flow in that area. Changes on State Maintained Roads whether for signage, striping, speed change and signal light installation, DelDot will need to perform a traffic study to complete their review.
 - What were previous attempts to lower speed limits: The only study that I am aware of but have not ever seen it is when the New HOB School was in design, I'm pretty sure a traffic study had been completed for that are. I believe a traffic study was performed for RT16/Mulberry and RT16/RT5 but again I have not ever seen it.

ii. Future Traffic measures:

- Intersections currently under discussion are: Chestnut and Wharton, Lavinia and Mulberry
- A DelDOT resource should be identified to contact

Action Item, Person Responsible, Due Date:

Greg Wingo to provide DelDOT Contact to Randi Meredith

e. **Topic:** *Large Truck Traffic; issues, impacts, solutions*

Discussion:

- Councilwoman Meredith reported one of her neighbors has followed large trucks that are traveling through Milton and identified that most end up at Dogfish.
- Truck routes are determined via various GPS systems
- Heavy construction vehicles were also identified by the Committee as problematic
- There are State Laws to protect small state roads; Rt 16 through Ellendale is an example, Federal/Rt 5 is protected but restrictions are not clear
- It was agreed that the types of trucks doing business in Milton should be identified
 - B. Bloomquist noted that the Milton Police Department has cameras in front of the station, it was recommended that reviewing the film would identify the number/frequency and type of trucks making deliveries in town

Action Item, Person Responsible, Due Date:

- i. Councilwoman Meredith will contact Dogfish Head Liaison: Benjamin Loverin
Appointments@Dogfish.com #302/499-3204
- ii. S. Fewell will research laws regarding local deliveries

PASSED

f. **Topic:** *Dangerous Intersections*

TABLED

g. **Topic:** *Crosswalks with Limit Lines*

Discussion: Greg Wingo corrected the term, should be referenced as "Stop Bar," not "Limit Lines." Pedestrian crosswalks along Rt. 5 were briefly identified
TABLED, Pending survey outcome

h. **Topic:** *Signage, issues, solutions: (e.g., general direction signs to bike paths)*

TABLED

i. **Topic:** *Create newsletter/survey*

Discussion: See above, Agenda Topic "a"

Action Item, Person Responsible, Due Date:

Councilwoman Meredith will generate questions and send draft to Committee Members for review/edits; due to Kristie Rogers Feb 1, 2021.

PASSED

j. **Topic:** *Traffic Study, recommending it, funding it*

Discussion: Councilwoman Meredith will research

Action Item, Person Responsible, Due Date:

Councilwoman Meredith will research and report at next meeting

PASSED

k. **Topic:** *Conduct walk audits*

Discussion: AmericaWalk.org provides "how to" steps to complete this task

Action Item, Person Responsible, Due Date:

Councilwoman Meredith will provide information at next meeting

PASSED

New agenda item: *Identify sidewalks needed due to safety concerns (e.g., Lavinia St.)*

Next meeting: Feb 24, 2021 (Wed @6:30, Cannery Village Clubhouse)

Meeting Adjourned @ 8:00pm